

<input type="checkbox"/>	BURNIE	175 Bass Highway 7320	Phone 6431 2411	burnie@robertsre.com.au
<input type="checkbox"/>	ULVERSTONE	51 Reibey Street 7315	Phone 6425 7188	ulverstone@robertsre.com.au
<input type="checkbox"/>	DEVONPORT	72 Oldaker Street 7310	Phone 6424 0900	devonport@robertsre.com.au
<input type="checkbox"/>	EXETER	49 Main Road 7275	Phone 6394 3366	tamarvalley@robertsre.com.au
<input type="checkbox"/>	LAUNCESTON	16 Charles Street 7250	Phone 6337 8000	pmlaunceston@robertsre.com.au
<input type="checkbox"/>	BICHENO	41a Foster Street 7215	Phone 6375 1495	bicheno@robertsre.com.au
<input type="checkbox"/>	SORELL	30 Cole Street 7172	Phone 6265 1077	sorell@robertsre.com.au
<input type="checkbox"/>	GLENORCHY	338 Main Road 7010	Phone 6272 8555	southernpm@robertsre.com.au
<input type="checkbox"/>	CIRCULAR HEAD	30 King Street 7330	Phone 6455 6110	circularhead@robertsre.com.au
<input type="checkbox"/>	LONGFORD	18 Marlborough Street 7301	Phone 6391 2999	longford@robertsre.com.au

1. A **separate** Application is required to be completed by **ALL ADULTS** intending to reside at the premises. If you are under the age of 18, an adult over the age of 18 will be required to submit an Application and the adult will be the registered tenant and will be responsible for the tenancy and associated conditions. Applicants under the age of 18, will be registered as Occupants only.

2. To accompany your Application you must provide photocopies of the following documents:

- Copy of your last two current pay slips
- If on Centrelink or other supporting payments a copy of your last 2 payment records
- A copy of your Rental Ledger from your current Real Estate Agency
- A current Personal Information Report not more than one month old which can be sourced from Tasmanian Collection Service Shop 7, City Square Arcade, 28-32 Wilson Street, Burnie, Phone 6430 3755.
61 Paterson Street, Launceston, Phone 6332 1355.
29 Argyle Street, Hobart, Phone 6213 5555.
- Interstate reports can be sourced from Equifax online: Equifax.com.au
- If you have a pet you are required to provide us with a current colour photograph of your pet for identification and if you are successful you will be required to sign a Pet Agreement.

3. A 100 point check must also be completed as follows:

Drivers License	50 points	Medicare Card	50 points
Passport	50 points	Bank Card	10 points
Student ID	20 points	Proof of Age Card	20 points
Birth Certificate	20 Points		

4. Processing your Application

We aim to process your application within 3-5 business days however in busier times or if we are unable to contact all of your referees this process may take longer. Please ensure your referees know we will be contacting them within 2-3 days. If you are unsuccessful you will receive a phone call, SMS or email from us.

Please note that it is the Property Owner who makes the final decision on who rents the property.

5. If your application is successful the first 2 weeks rent & security deposit must be paid in full before occupancy is granted. This will be confirmed & details provided by your Portfolio Manager.

6. If your Application is unsuccessful, Roberts Real Estate is under no obligation to disclose the reasons and your Application will be securely destroyed after 30 days.

7. Please provide your email address as this is how we will contact you for Routine Inspections, Water Invoices (if applicable), renewal of your Lease and other general information.

Email Address:	<input type="text"/>	*Mandatory
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8. Privacy Act 1988 – Collection Notice:

Any personal information you provide is collected, held, used and disclosed in accordance with our Privacy Policy located at:

<https://www.nutrienagsolutions.com.au/terms-and-conditions-privacy-policy/Privacy-and-Cookies-Statement>

We hold, use or disclose your personal information to manage your tenancy and provide you with services you request. If the relevant information is not provided we cannot manage your tenancy or provide you with such services. You have the right to request and correct your personal information. We may also use your personal information for marketing purposes.

☐

If you do not wish to receive marketing information, please tick the box.

Please sign below indicating your understanding and acceptance of this Collection Notice.

Acknowledgement & Consent

I, the said applicant acknowledge that all information contained herein is true and correct and this information was given of my own free will. I further authorise Roberts Real Estate to contact and/or conduct any enquiries and/or searches with regard to the information and references supplied in this application.

Applicants Name

Signature

Date

Received by Date

Time

Property Required

Address

Rent per Week

Length of Lease 6 OR 12 MONTHS *(please circle)*

Proposed Date of Occupancy

Do you require Colony 47 /
Anglicare Assistance? Yes / No *(please circle)*

Personal Details

Title Mr / Mrs / Miss / Ms *(please circle)*

First Name

Middle Name

Surname

Current Residential Address No. / Street

Suburb

City..... State Postcode

Are you currently renting? Yes / No *(please circle)*

If Yes, Agent details Company.....

Contact..... Ph

Reason for moving?

Rent paid per week

If No, have you Sold? Yes / No *(please circle)* Selling Agent Ph

Other

Period of Occupancy Weeks / Months / Years

Date of Birth

If Pensioner, Card Number

Drivers Licence Details State Number

Vehicle Details Make Registration No.

Passport Details

Contact Details

Phone (Work)

Fax

Phone (Home)

Mobile

E-mail

Previous Occupancy Details

Address No. Street

Suburb

City..... State Postcode

Rented ☐ Owned ☐ Other ☐

If Rented

Was your Bond refunded in full?

Why did you move?

If Sold

If Other, specify details

Current Employment

Occupation

Current Employer

Employer Email Address

Contact Person

How long employed

Employment type

Hours Worked

Agent Ph.....

Yes / No *(please circle)* If No why

.....

.....

Agent Ph

.....

.....

.....

.....

..... Ph.....

.....

..... Ph.....

.....

Full time / Part time / Casual / Self Employed *(please circle)*

..... / week

If Self Employed

ABN

Company Name

Industry

Business Address

Email Address

Website Address

Business Contact Details

.....

.....

..... Length of Time

.....

.....

.....

Telephone Fax

Previous Employment

Company Name

Length of Time

Contact Person

Position Held

Reason for leaving

..... Ph.....

.....

.....

.....

Employment Type

Full time / Part time / Casual / Self Employed *(please circle)*

If Student

School

Student ID Card Number

Course of Study

Year

Austudy

1st / 2nd / 3rd / 4th / Other *(please circle)* Full Time / Part Time *(please circle)*

..... Yes / No *(please circle)*

.....

Pet Details

Pets

Number and Breed

Are they Registered

Council Registered with

Do you keep your pet/s

Dog / Cat / Bird / Other *(please circle)* If other, specify

.....

Yes / No *(please circle)*

..... Registration No

Inside / Outside / Both *(please circle)*

General Details

Do you or any of your co-occupants smoke?

Yes / No *(please circle)*

If Yes, inside/outside/both *(please circle)*

Do you have any outstanding debts at a collection agency?

Yes / No *(please circle)*

Details
.....

Are you, or have you ever been a Bankrupt?

Yes / No *(please circle)*

Have you ever been evicted by another Agent/private owner?

Yes / No

Details
.....

Next of Kin Details and/or Emergency Contact

Name of relative not living with you

.....

Address

Telephone Numbers

Ah Bh

Mobile

Relationship to you

.....

Occupant Details

Number of Adults

Names

Number of Children

Names

Name Age School Attending

Name Age School Attending

Name Age School Attending

Name Age School Attending

Number of Vehicles to be kept on premises

References (other than family)

1. Name Relationship

Address..... Ph.....

2. Name Relationship

Address..... Ph.....

3. Name Relationship

Address..... Ph.....

Additional Relevant Information

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I, the said Applicant herein confirm that this additional information (if any) is true and correct.

Applicant Name Signature Date