

Transfer of Management Form

This form must be completed in full, submitted and processed by Roberts Real Estate prior to any property transfer proceedings being initiated by the registered property owner/owners

Owner/s Full Name:

Address of property to now be managed by Roberts Real Estate:

I/we advise that I/we have instructed Roberts Real Estate to manage the above property. Please accept this as notice to commence the handover process.

Signed by the owner/s:

Date:

CURRENT MANAGING AGENTS DETAILS

PM Name:

Company:

(Office Use Only) In accordance with the owner's instructions we will collect all relevant documents regarding the property and tenancy and keys on

<p>NOTES</p>
